



Course information

Support the supply of Pharmacy Medicines and Pharmacist Only Medicines (SIRCIND002)

V3
2023

This course offered by the PSA includes a unit of competency from the SIR Retail Services Training Package to develop skills to work as a pharmacy assistant within a community pharmacy. This unit requires the learner to be supervised by a pharmacist in their workplace. .



RTO Provider No. 122206

PSA Committed to better health

THIS COURSE AIMS TO BUILD AND DEVELOP THE SKILLS AND KNOWLEDGE RELATING TO THE SUPPLY OF PHARMACY AND PHARMACIST ONLY MEDICINES WITHIN THE COMMUNITY PHARMACY ENVIRONMENT.



Course Aim

This course aims to build and develop the skills and knowledge relating to the supply of Pharmacy and Pharmacist Only Medicines within the community pharmacy environment. You will be able to assess information, identify and act upon situations which require referral to a pharmacist and finalise the supply of medicines and products as appropriate. This Course is a single unit of competency SIRCIND002 Support the supply of Pharmacy Medicines and Pharmacists Only Medicines

Course Overview

The Pharmaceutical Society of Australia offers this single unit course as an online course.

Learning and assessment is completed via access to our online learning portal. The online portal provides access to interactive learning materials and assessment tasks. The unit assessment must be completed and submitted online.

The learning content in this course supports the required knowledge and skills for this unit's learning outcomes.

Length of the course

The recommended course length is three months

Eligibility

To be eligible to enrol in nationally recognised training with PSA, students must be Australian Citizens, Permanent Residents or hold an eligible visa. Unfortunately, we are unable to enrol students who hold a student visa issued by the Australian Government.

You must be currently working in an Australian community pharmacy. Part of the assessment process must occur in the pharmacy workplace.

Pre-Training Review

You may be required to participate in a Pre Training Review (PTR). This review will involve asking you a series of questions to determine your motivation to undertake this course, your existing qualifications and capabilities, including educational attainments, digital literacy skills and any previous learning experiences.

You will also be required to complete a language literacy and numeracy assessment. This test will help PSA determine your literacy skills and identify any learning needs that you may have. Someone from the PSA assessors team will be in touch with you if your test results indicate that you will need some additional support.

Enrolment process

You may enrol at any time. Complete the enrolment form on PSA website and make arrangement to pay your course fee. Once your enrolment and payment are processed, access to the online course where you will find all course materials (course notes and assessment tasks) will be provided.

Payment terms

Full payment is required at the commencement of the course.

Refund policy

All refunds must be requested in writing to the PSA with name, address, contact details, course details, date and reason for requesting a refund. If the withdrawal is on medical grounds and a refund is requested medical certificates should be presented with the request. Course fees are non-transferable. Please refer to the PSA Fees, Charges and Refund Policy.

Obligations of a supervising pharmacist

Students who are completing this qualification must be working in a pharmacy under the supervision of a pharmacist. The obligations of the supervising pharmacist are to supervise the student's on-the-job performance and complete the appropriate 'third party' reports and declarations as required.

The site must meet Work Health and Safety requirements and provide Access and Equity to all current or prospective employees according to the legislation and the law of the State or Territory in which it is located

Your obligations

As this qualification is delivered online at your workplace you must ensure that you;

- Are currently employed and continue working in a community pharmacy environment until you finish the qualification
- Maintain open communication with your workplace supervisor and PSA assessor
- Provide below equipment/tools/technology to undertake this qualification.
 - A working computer (Windows or Mac based) with an internet connection and an Internet Browser i.e. Chrome or Microsoft Edge installed
 - A printer and scanner

PSA obligations

PSA will ensure that it delivers quality training and assessment to all learners enrolled in nationally recognised courses, by doing this it will also ensure compliance with the Standards for RTOs 2015 and any other relevant State and Territories contractual obligations.

Once a learner has successfully completed a course/qualification and met all the requirements for that course/qualification, PSA will issue relevant AQF certification or statement of attainment

Recognition of prior learning

Recognition of prior learning (RPL) is a process by which a prospective student can demonstrate knowledge and competencies currently held, as a result of past experience or training, and through this, possibly gain credit towards this unit.

If you wish to be considered for RPL you must contact the PSA, who will consider your application. If it is decided to progress with RPL you will be matched with an appropriate assessor who will provide details of the evidence required.

Educational and Support Services

PSA will provide required support to the learners where PTR identifies any learning needs. For details on the support services available, please refer to PSA student handbook

If you would like to discuss your enrolment and electives choices, please contact a Learner Support Officer in your local PSA office: 1300 369 772, or email: training@psa.org.au

Complaints and Appeals

Refer to PSA Student Handbook for details on the process to lodge a complaint or make an appeal.

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