



Course information

Graduate Diploma of Advanced Pharmacy Practice (10737NAT)

V1.0
2018

The qualification is recognised internationally and is focused on both experienced and early career pharmacists who wish to develop their skills and knowledge to undertake leadership and management roles. In these roles they are required to research, design and generate innovations, lead practice change, develop and execute strategic business plans and provide leadership within highly varied or specialised pharmacy contexts.

Benefits of the course

Successful completion of the 10737NAT Graduate Diploma of Advanced Pharmacy Practice will provide you with a recognised qualification. The advanced skills developed from this course may lead to career progression as a manager.

Gain a competitive edge by developing advanced skills in relation to:

- Managing ethical issues in pharmacy practice.
- Innovation skills for new professional practice.
- Research skills to investigate new professional practice.
- Strategic planning skills.
- Leadership and change management in a pharmacy context.

Earn credits towards your continuing professional development (CPD)

For further details about CPD credits for each unit, refer to Tables 1 and 2 under 'Course content'.

You can enrol and commence your studies at any time

Study at your own pace and complete units when it suits you.

Enrol into individual unit/s

PSA understands that some students are not able to commit to a full qualification or have specific professional development needs. We offer the flexibility of being able to enrol into individual units to align with your continuing professional development plan.

All Students are supported by Training Officers

PSA Training Officers regularly contact students to discuss progress and any issues.

Course aim

On completion of this course the candidate will be able to:

- Manage complex and sensitive situations ethically from a pharmacy perspective in a complex multi-facet health system.
- Provide leadership in pharmacy practice or the profession including in community, hospital, residential care facility and general practice settings.
- Plan, design, manage and evaluate the provision of a professional service that caters for the needs of patients that include their health issues, counselling needs and referral to other health professionals.
- Provide health education for individuals and the whole community, including the methods for preventing and controlling these problems. They will also collaborate with members of a health care team in the delivery of primary care services.
- Take a lead role in ensuring practical, quality medication management for consumers.

Course overview

10737NAT Graduate Diploma of Advanced Pharmacy Practice includes core units which focus specifically on the application of management skills in pharmacy practice. In addition to management skills, additional core units have a focus on developing consultation skills, leadership and research skills in the pharmacy context. The choice of elective units allows for specialised skills in different aspects of management.

Candidate assessment tasks will be flexible to meet workplace and individual needs.

Course content

The Graduate Diploma of Advanced Pharmacy Practice contains 12 units: 6 core units and 6 elective units.

Table 1: Core units



Unit code	Unit title/description
APPETH801	Analyse, execute and review ethical pharmacy practice* <ul style="list-style-type: none">At the completion of this unit you will have the skills to manage complex and sensitive situations ethically from a pharmacy perspective in a complex multi-facet health system. This activity has been accredited for 18 hours of Group 2 CPD (or 36 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. CV16ETH801
APPCON807	Apply advanced consultation skills for collaborative decision making <ul style="list-style-type: none">This unit describes the performance outcomes, skills and knowledge required for a pharmacist to hold consultations with patients that result in collaborative decision making in order to produce improved health outcomes for the patient.Pharmacists will establish collaborative relationships with patients, undertake thorough patient histories, apply health coaching techniques and clinical guidelines for the quality use of medicines. This unit has not yet been accredited for CPD.
APPLED802	Provide leadership in pharmacy practice* <ul style="list-style-type: none">At the completion of this unit you will be able to provide leadership in pharmacy practice or the profession including community, hospital, residential care facility and general practice settings. This activity has been accredited for 18 hours of Group 2 CPD (or 36 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. CV16LED802

BSBMGT616	<p>Develop and implement strategic plans</p> <ul style="list-style-type: none"> • On the completion of this unit you will have the skills and knowledge to analyse and interpret relevant markets; assess the capability of the organisation, and its existing and potential competitors and allies. • You will also have gained skills for developing specific actions and initiatives that will be undertaken by people working in various roles. <p>This activity has been accredited for 7.5 hours of Group 2 CPD (or 15 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. CV16MGT616</p>
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BSBRES801	<p>Initiate and lead applied research*</p> <ul style="list-style-type: none"> • On the completion of this unit you will have developed skills for constructing an applied research strategy, using a range of applied research techniques, and analysing and presenting findings. <p>This activity has been accredited for 13.5 hours of Group 2 CPD (or 27 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. CV16RES801</p>
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BSBINN801	<p>Lead innovative thinking and practice*</p> <ul style="list-style-type: none"> • On the completion of this unit you will have developed the skills and knowledge to generate, lead and sustain innovative organisational thinking and practice. • You will be able to generate innovative thinking and creativity to lead to sustainable innovative practices; support a culture of innovation; and maintain a sustained approach to innovative thinking and practice. <p>This activity has been accredited for 17 hours of Group 2 CPD (35 CPD credits) suitable for inclusion in an individual pharmacists CPD plan. CV16INN801</p>

Table 2: Elective units - six from the following may be selected

Unit code	Unit title/description
APPIMM806	<p>Manage the delivery and administration of injections and immunisations</p> <ul style="list-style-type: none">On completion of this unit you will have developed skills in patient assessment, preparing and administering vaccinations, vaccination after-care and records management. Upon completion of this unit you will be able to establish, manage and deliver an immunisation service. <p>This unit has pre-requisites:</p> <ul style="list-style-type: none">ASCIA anaphylaxis e-training for pharmacists or health professionalsHLTAID003 Provide first aid (Senior first aid certificate); if the first aid certificate was completed more than 12 months prior to course enrolment, it is recommended that a CPR refresher course (HLTAID001 Provide cardiopulmonary resuscitation) is completed prior to course enrolment. <p>This activity has been accredited for <i>up to</i> 16.5 hours of Group 2 CPD (or <i>up to</i> 33 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. Variation in CPD credits takes into account relevant jurisdictional requirements and initiatives. CV160001</p>
APPQUM805	<p>Manage the quality use of medicines</p> <ul style="list-style-type: none">On the completion of this unit you will be able to take a lead role and contribute to better care and health outcomes for patients through the quality use of medicines. <p>This activity has been accredited for 8 hours of Group 2 CPD (or 16 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. CV16QUM805</p>
APPPHC804	<p>Deliver primary health care</p> <ul style="list-style-type: none">At the completion of this unit you will be able to provide health education for individuals and the whole community, including the methods for preventing and controlling these problems.You will also developed skills to enable collaboration with members of a health care team in the delivery of primary care services. <p>This activity has been accredited for 8 hours of Group 2 CPD (or 16 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. CV16PHC804</p>
APPPPS803	<p>Lead and manage professional pharmacy services</p> <ul style="list-style-type: none">At the completion of this unit you will have developed skills which enable you to plan, design, manage and evaluate the provision of a professional service that caters for the needs of patients including their health issues, counselling needs and referral to other health professionals. <p>This activity has been accredited for 8 hours of Group 2 CPD (or 16 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. CV16PPS803</p>
BSBINN601	<p>Lead and manage organisational change</p> <ul style="list-style-type: none">This unit describes skills and knowledge required to determine strategic change requirements and opportunities; and to develop, implement and evaluate change management strategies.It applies to managers with responsibilities that extend across the organisation or across significant parts of a large organisation. They may have a dedicated role in human resources management, human resources development, or work in a strategic policy or planning area. <p>This unit has not yet been accredited for CPD.</p>

BSBMGT605	<p>Provide leadership across the organisation</p> <ul style="list-style-type: none"> This unit describes the skills and knowledge required to demonstrate senior leadership behaviour and personal and professional competence. Business ethics are also addressed in this unit. It applies to individuals who have a role in inspiring and motivating others to achieve organisational goals and to model professionalism in their organisation and industry. Leadership is seen in the context of the organisational mission. <p>This unit has not yet been accredited for CPD.</p>
BSBMGT608	<p>Manage innovation and continuous improvement</p> <ul style="list-style-type: none"> This unit describes the skills and knowledge required to sustain and develop an environment in which continuous improvement, innovation and learning are promoted and rewarded. It applies to people with managerial responsibilities who aim to build a better and more effective work environment. Continuous improvement and innovation have links with the model of the learning organisation and people working at this level play an important role in building the culture, values and attitudes of the organisation. <p>This unit has not yet been accredited for CPD.</p>
TAELED803	<p>Implement improved learning practice</p> <ul style="list-style-type: none"> On completion of this unit you will be able to develop the skills and knowledge required to initiate and implement advanced learning practice that supports the improvement of learning strategies in an organisational context. You will also be able to evaluate ways to improve learning practice, manage and monitor means to improve learning, and analyse and advance adoption of improved learning practice. <p>This activity has been accredited for 9.5 hours of Group 2 CPD (or 19 CPD credits) suitable for inclusion in an individual pharmacist's CPD plan. CV16LED703</p>

*These units require additional textbooks. The course enrolment fee does not include the price of the textbooks; a list will be sent with your enrolment acknowledgement.

Length of the course

The course is conducted over approximately a two year period for part-time study but can be completed in a shorter or longer time period. Individual units are stand alone and can be taken one at a time if this suits your needs. It is estimated that study and learning requirements will be approximately 20 hours per month, including completion of assessments but you can spread your studies over a number of months to reduce this time commitment. Students can apply for recognition of prior learning which may reduce the time required to complete the course.

Course fees and payment terms

You may enrol into the full course or select individual units to support your continuing professional development plan.

Full qualification enrolment for a PSA member (6 core units and 6 elective units): \$5,250

Full qualification enrolment for a non-member (6 core units and 6 elective units): \$8,400

Fees per unit:

		PSA Member	Non-Member
Core units: 6 units		Unit fee (GST exclusive)	Unit fee (GST exclusive)
APPETH801	Analyse, execute and review ethical pharmacy practice	\$500	\$800
APPLED802	Provide leadership in pharmacy practice	\$500	\$800
BSBINN801	Lead innovative thinking and practice	\$500	\$800
BSBMGT616	Develop and implement strategic plans	\$500	\$800
BSBRES801	Initiate and lead applied research	\$500	\$800
APPCON807	Apply advanced consultation skills for collaborative decision making	\$500	\$800
		PSA Member	Non-Member
Elective units: 6 units required (for full qualification)		Unit fee (GST exclusive)	Unit fee (GST exclusive)
APPIMM806	Manage the delivery and administration of injections and immunisations	\$550	\$640
APPQUM805	Manage the quality use of medicines	\$500	\$800
APPPPS803	Lead and manage professional pharmacy services	\$500	\$800
APPPHC804	Deliver primary health care	\$500	\$800
BSBMGT605	Provide leadership across the organisation	\$500	\$800
BSBINN601	Lead and manage organisational change	\$500	\$800
BSBMGT608	Manage innovation and continuous improvement	\$500	\$800
TAELED803	Implement improved learning practice	\$500	\$800

All course fees are GST free.

PSA has flexible payment options:

- Single payment for full qualification enrolment or selected unit(s).
- Pay by instalments option available to PSA members for full qualification enrolment fees:
 - Four quarterly instalments of \$1,312.50
 - Twelve monthly instalments of \$437.50.

For more detailed information regarding our fees and payment options, please refer to the PSA website or contact a Training Officer in your local PSA office: 1300 369 772.

Eligibility

Candidates must hold a Bachelor of Pharmacy or an equivalent or higher pharmacy qualification recognised in Australia; and be eligible to register with the Pharmacy Board of Australia under the requirements of the Australian Health Practitioner Regulation Agency.

Language, literacy and numeracy

If you are concerned about your skills in this area, contact the PSA and we will provide you with contact details for appropriate courses.

Refund policy

All refunds must be requested in writing to the PSA with name, address, contact details, course details, date and reason for requesting a refund. If the withdrawal is on medical grounds and a refund is requested medical certificates should be presented with the request. Course fees are non-transferable.

PSA will repay any enrolment fees that the student may have paid for a vocational and educational training (VET) course or VET unit(s) of competency if the student withdraws from that course/unit(s) within 14 days from the enrolment date.

Where a student withdraws from a VET unit of study after access to course materials either online or print based any refund of VET tuition fees paid upfront is at the discretion of the PSA but will not be granted for the following circumstances:

- Change of domicile
- Change of workplace
- Competing demands preventing study
- Change of intent to study
- Change of vocation or industry

Enrolment process

You can enrol at any time. Complete the online enrolment form and submit to the PSA along with your payment. Once your enrolment and payment is processed, you will receive initial course materials along with a confirmation letter outlining your study schedule.

Recognition of prior learning and mutual obligation

Recognition of prior learning (RPL) is a process by which a prospective student can demonstrate knowledge and competencies currently held, as a result of past experience or training, and through this, possibly gain credit towards a qualification.

If you wish to be considered for RPL you must contact the PSA, who will consider your application. If it is decided to progress with RPL you will be advised of the associated fee and matched with an appropriate trainer who will provide details of the evidence required.

As a Registered Training Organisation (RTO), the PSA also has a Mutual Recognition Policy, which means that we will accept credentials issued by any other RTO in any State/Territory of Australia. If you can demonstrate that you have completed, or partially completed, relevant certificates or units of competency through another RTO, the PSA will recognise and grant credit for all relevant prior learning encompassed in these.

Access, equity and privacy

The PSA and its employees embrace the principles of Work Health and Safety and strive to ensure that all potential and current students receive access and equity into all organised courses. In regard to training courses for which it is responsible, the PSA strives to ensure that any person who meets the entrance criteria has appropriate access to resources to achieve a positive outcome.

The PSA is an equal opportunity organisation and encourages people with disabilities to access government funded training. We also respect an individual's right to privacy and will meet all requirements of the Privacy Legislation when dealing with student information and records.

Privacy

We respect an individual's right to privacy and will meet all requirements of the Privacy Act 2008 and Australian Privacy Principles when dealing with student information and records. Records are kept securely with restricted access to relevant PSA personnel only.

How do I access my student record?

If you wish to access your student record after completion of the course/unit(s) you must request this in writing to the PSA.

Welfare services

Some students may be eligible for the Pensioner Education Supplement while undertaking this course. Please contact Centrelink for further information on 13 24 90.

What happens if I have problems while undertaking the course?

If you have any problems or concerns while undertaking the course, your first point of contact is your local PSA Training Officer or email your enquiry to Training@psa.org.au

What happens if I am judged to be ‘not yet competent’ in the assessment?

Firstly, the assessor will post feedback to you via the online learning portal and you will be given an opportunity to resubmit the assessment. This may require you to review course notes, undertake further research and discuss the marker/assessor’s comments with your mentor or peers.

Disciplinary procedures

Your assessment portfolio may have a date/s by which it must be completed and returned for assessment. You may extend this period if required, however, you must notify the PSA, as assessments returned late without official extension may incur a penalty. In special circumstances consideration will be given regarding extensions and any other appropriate adjustments discussed.

All content provided in your projects, assignments and assessment tasks must be your own work. It should be understood, the PSA cannot accept or assess any work submitted which has been plagiarised.

Appeals and complaints

We encourage individuals to discuss any problems they may have with their local PSA Training Officer. These informal discussions are seen as an opportunity to improve the course. If the issues are not resolved satisfactorily then a formal complaint or appeal can be made. Formal complaints must be made in writing.

The PSA Appeals and Complaints form is available for download on our website or you may like to contact us for more information.

In the event an appeal or complaint cannot be resolved, you may contact consumer affairs in your local state for further advice www.consumerlaw.gov.au

For further information about our Training policies and procedures, refer to the *PSA Training Policy and Procedures Manual* - available from the PSA website: <https://www.psa.org.au/career-and-support/qualifications/rto/>

PHARMACEUTICAL SOCIETY OF AUSTRALIA LTD.

ABN 49 008 532 072

NATIONAL OFFICE

Level 1, Pharmacy House
17 Denison Street
Deakin ACT 2600

PO Box 42
Deakin West ACT 2600

P: 02 6283 4777
F: 02 6285 2869
E: psa.nat@psa.org.au

BRANCH CONTACT DETAILS

P: 1300 369 772
F: 1300 369 771

**AUSTRALIAN
CAPITAL TERRITORY**

Level 1, Pharmacy House
17 Denison Street
Deakin ACT 2600

PO Box 42
Deakin West ACT 2600
E: act.branch@psa.org.au

NEW SOUTH WALES

32 Ridge Street
North Sydney NSW 2060

PO Box 162
St Leonards NSW 1590
E: nsw.branch@psa.org.au

QUEENSLAND

Level 2, 225 Montague Road
West End QLD 4101

PO Box 6120
Woolloongabba QLD 4102
E: qld.branch@psa.org.au

SOUTH AUSTRALIA

Suite 7/102
Greenhill Road
Unley SA 5061
E: sa.branch@psa.org.au

TASMANIA

161 Campbell Street
Hobart TAS 7000
E: tas.branch@psa.org.au

VICTORIA

Level 1, 381 Royal Parade
Parkville VIC 3052
E: vic.branch@psa.org.au

WESTERN AUSTRALIA

21 Hamilton Street
Subiaco WA 6008
E: wa.branch@psa.org.au